

K. ANTHONY'S SCHOOL INC.

ELEMENTARY SCHOOL 8420 CRENSHAW BLVD. (323) 758-1187 (323) 758-1188
PRESCHOOL 8708 CRENSHAW BLVD. (323) 751-2646 (323) 751-2651
ACCOUNTING DEPARTMENT 8418 CRENSHAW BLVD. (323) 758-1960 FAX (323) 758 – 2856

INGLEWOOD, CALIFORNIA 90305

FOR OFFICE USE ONLY

Received By _____ Date _____

Enrollment Fee Paid.....[YES] [NO]

Academic Fees Paid.....[YES] [NO]

Immunization Document Received.....[YES] [NO]

Pay Plan Selected.....[YES] [NO]

Number Students On This Account....[1] [2] [3] [4]

Print clearly...

Child's name _____

Candidate for grade _____

The enrollment fee and this form must be submitted when the child is accepted.

Open enrollment starts after June 20, 2022

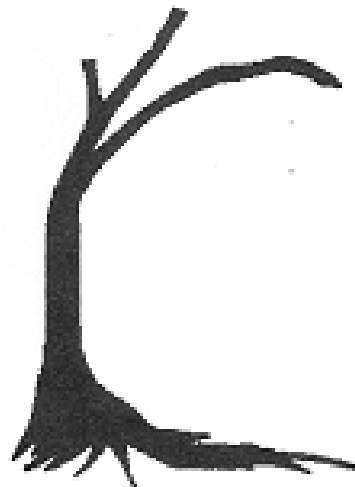
*A current immunization record must be on file with the school
or submitted with this form before the child can be accepted.*

Preschool

APPLICATION FOR ENROLLMENT

2022 – 2023

**You are liable for all information in this application.
Please read all pages before signing.**



As the twig is bent...

K. ANTHONY'S SCHOOL INC.
APPLICATION FOR ENROLLMENT

Please print clearly...

Child's name _____ Date _____

Candidate for grade _____ D.O.B. _____ Age _____ Sex _____

Home address _____ City _____ Zip _____

Recommended By _____

MOTHER'S OR GUARDIAN'S INFORMATION:

Mother's name: _____	Social Security Number: _____
Home address: _____	City: _____ Zip: _____
Home telephone: _____	Cell phone# _____ E-mail _____
Employed by: _____	Occupation: _____
Business address: _____	City: _____ Zip: _____
Business hours: _____	Business telephone: _____ Ext: _____

FATHER'S OR GUARDIAN INFORMATION:

Father's name: _____	Social Security Number: _____
Home address: _____	City: _____ Zip: _____
Home telephone: _____	Cell phone# _____ E-mail _____
Employed by: _____	Occupation: _____
Business address: _____	City: _____ Zip: _____
Business hours: _____	Business telephone: _____ Ext: _____

CHILD'S NEAREST RELATIVE:

Name: _____	Relationship: _____
Home address: _____	City: _____
Home telephone: _____	Cell phone# _____
Business telephone: _____	Ext: _____

CHILD'S MEDICAL INFORMATION:

Has your child received a TB TEST in the past two (2) years?	[YES]	[NO]
If your answer is NO, the child must have a TB TEST and the results submitted with this application. Is there any additional medical information the school should know about your child?	[YES]	[NO]
<i>If your answer is YES, please explain:</i> _____		

Please print clearly...

AUTHORIZATION TO REMOVE CHILD FROM SCHOOL

LAST NAME	FIRST NAME	HOME PHONE
HOME ADDRESS	CITY	DRIVER LIC #
LAST NAME	FIRST NAME	HOME PHONE
HOME ADDRESS	CITY	DRIVER LIC #
LAST NAME	FIRST NAME	HOME PHONE
HOME ADDRESS	CITY	DRIVER LIC #
LAST NAME	FIRST NAME	HOME PHONE
HOME ADDRESS	CITY	DRIVER LIC #

EMERGENCY AUTHORIZATION

1. **K. ANTHONY'S staff will call the paramedics (911) to attend the child in case of an emergency.**
**** PLEASE SIGN ONE OF THE FOLLOWING AUTHORIZATIONS ****

2. **"In case of an emergency, when authorized people cannot be reached (as listed above), K. ANTHONY'S staff will take whatever action that is reasonable and appropriate under the circumstances for the welfare of the child."**

SIGNATURE OF PARENT OR GUARDIAN

3. **"In case of an emergency, when authorized people cannot be reached (as listed above), K. ANTHONY'S officials will not render nor arrange for the medical treatment other than FIRST AID."**

SIGNATURE OF PARENT OR GUARDIAN

DOCTOR'S INFORMATION

Doctor's Name: _____ Telephone Number: _____

Address: _____ City: _____ Zip Code: _____

Name of Insurance Provider: _____ Insurance # _____

PERSONS TO CALL IN CASE OF EMERGENCY IF PARENT OR GUARDIAN CANNOT BE REACHED

Name: _____ Telephone Number: _____

Name: _____ Telephone Number: _____

GENERAL TUITION INFORMATION

The school year consists of forty (40) weeks, from September 12, 2022 through June 16, 2023. Your tuition is for the regular school year, September 12, 2022 through June 16, 2023 and NOT SUMMER SCHOOL.

- ***Do not combine tuition payment with any other payments, that is, enrollment fee, field trips, book fee, or day care payments. The only payments that can be combined are enrollment and book fee.***

TUITION PLANS**The School Year**

Absence during the Christmas vacation (two weeks), Easter vacation (one week), or any time lost during the school year for any reason, does not eliminate payments of tuition.

- Labor Day (School Closed) 9/5/22
- Veterans Day (School Closed) 11/11/22
- Christmas Vacation (2 weeks, Attendance Optional – 12/19 thru 12/30/2022) Closed December 26, 2022
- New Year's Day (School Closed Jan. 1) Jan. 2nd, 2023
- Presidents' Day (School Closed) 2/20/23
- Good Friday (School Closed at 2:00PM) 4/7/23
- Memorial Day (School Closed) 5/29/23
 - Juneteenth (school closed) 6/19/23
- Indigenous Day (School Closed) 10/20/22
- Thanksgiving Day and day after (School Closed) 11/24 thru 11/25/22
- Martin Luther King Jr. Birthday (School Closed) 1/16/2023
- Cesar Chavez Day (School Closed) 3/31/2023
- Easter Vacation (1 week, Attendance Optional) 4/3 thru 4/7/2023
- Independence Day (School Closed) 7/4/2023

If you select PAY PLAN A or PAY PLAN B, you will not be able to transfer from one pay plan to another after September 26, 2022. PAY PLAN A accounts must maintain a minimum of one (1) week advance payment. PAY PLAN B accounts must maintain advance monthly payments for ten (10) months or ***your account will be penalized***, as stated on tuition schedule.

If tuition payments are made by cash or check, please request a receipt which should contain your account number. Please retain all receipts or canceled checks for your records. These receipts are your only proof of payments and may be requested.

The accounting department must receive your enrollment fee by July 18, 2022 or when the child is accepted. SEPTEMBER tuition or your advance payment is due the first week of AUGUST 2022 or five working days after your child is accepted. PAY PLAN B account must pay each month from the schedule provided to remain a month ahead. ***At no time can PAY PLAN B switch from a month ahead to month to month payment.***

Agency Payments

- Registration fee must be paid when the school accepts the child for enrollment.
- If your child's tuition is paid by a special agency, all forms must be submitted directly to the accounting department and approved by the school before a child is officially enrolled.
- All special agency accounts are under PAY PLAN A and are single accounts; this includes day care accounts.
- If you do not sign the appropriate form at the end of each month, you will be liable for tuition for that month.
- If the agency requires you to pay a portion of the tuition, your portion must be current at all times or a late fee will be applied to your account, see page 7 (SPECIAL FEE AND CHARGES).

Past Due

If your account becomes past due for 1 week or more, your child is subject to dismissal. If you received a dismissal notice, you must pay the past due amount plus one month in advance payment before your child can return to school.

PAYMENTS

The accounting department will not accept:

- Post dated checks.

ACCOUNTING DEPARTMENT OFFICE HOURS

Monday thru Friday 9:00 A.M. – 5:00 P.M.

RULES AND REGULATIONS GOVERNING FINANCIAL OBLIGATIONS

REGISTRATION AND ACADEMIC FEES:

1. Registration and academic fees must be paid when your child is accepted. Otherwise, your child will be placed on the Waiting List.
2. Open enrollment is accepted on a first come, first serve basis.

ACCOUNT NUMBER:

1. All checks, money orders and receipts must have your account number. Please request this number from the accounting department.
2. **The accounting department will not combine any accounts with children not in the immediate family, (brother and sister). No partial payments will be accepted.**

PAYMENT OF TUITION:

1. All accounts must be kept current at all times to avoid penalties, confusion, and potential dismissal of your child from school.
2. The person who signs the enrollment form is solely responsible for all payments regarding that account.
3. No account will be changed from one payment plan to another, after September 26, 2022.
4. The tuition fee must be paid on or before August 1, 2022.
5. If your child's tuition is paid by a special agency, and the agency requires you to pay a portion of the tuition, your portion must be kept current at all times.

AFTER SCHOOL CARE:

1. **After school care starts at 3:30 P.M.**
2. After school care must be paid on or before the end of each week. If it is not paid by the end of the week, a late fee of five dollars (\$5.00) per week is automatically charged to your account.
3. If not paid when it is due, your child will be ineligible for after school care. This means that your child must be picked up from school by 3:30 P.M. If your child is not picked up by 3:30 P.M., there will be an additional charge of fifty dollars (\$50.00) each day per child after 3:30 P.M. This fee must be paid on the day of the occurrence.
4. Attendance sheets/records are kept by the teacher/aid on duty. If your child's name is on the attendance sheet, the child had to be in after school care.
5. If you receive a notice to pay after care and you contest the charge, you must call the accounting department within 5 days of the date of the notice for any corrections to be made.
6. If your child is picked up after 6:00 P.M., you will be charged fifty dollars (\$50.00) per child for each ½ hr. If your child is picked up after 7:00 P.M., you will be charged (\$75.00) per child for each ½ hr. This charge must be paid when the child is picked up. The staff will not be allowed to take students home.

DISMISSAL – ACCOUNT PAST DUE:

1. If your account is not current (TUITION OR DAYCARE), your child is subject to dismissal. If you receive a dismissal notice, you must pay the past due amount plus one month in advance before your child can return to school.

RETURNED CHECKS:

1. Returned check fee is \$50.00.
2. The accounting department will accept no more than one (1) returned check per account.
3. If a check is returned, you must pay by cash or money order thereafter.

EARLY WITHDRAWAL:

1. A student withdrawal slip must be filled out ten (10) days prior to withdrawal to stop all charges.
2. No advance payment will be refunded at the time of withdrawal.

I have read and understand all of the above rules and regulations. I have made a copy for my record.

DATE

SIGNATURE OF PARENT OR GUARDIAN

RELATION

K. ANTHONY'S SCHOOL INC.

FINANCIAL AGREEMENT STATEMENT

Parents:

Please read, and sign this financial agreement statement.

I hereby agree to comply with the rules and regulations of K. Anthony's School Inc. regarding fees and other regulations. I understand that I am enrolling my child/children for the complete school term, forty (40) weeks. I agree to notify the school two weeks in advance in writing of withdrawal of my child from school. If I fail to do so, I am liable for the school tuition until a written notice is given. I also acknowledge that no refund can be provided upon withdrawal of my child. All debts must be paid prior to/or at the time I withdraw my child.

By signing this Financial Agreement Statement, I understand and agree to the terms set forth in the attached Tuition Statement and the Application For Enrollment Form.

CHILD'S NAME

PLEASE PRINT – PARENT OR GUARDIAN

SIGNATURE OF PARENT OR GUARDIAN

RELATION

DATE

PLEASE PRINT – PARENT OR GUARDIAN

SIGNATURE OF PARENT OR GUARDIAN

RELATION

DATE

PAYMENT PLAN A WEEKLY AND BIWEEKLY PAYMENTS	
1 CHILD	\$190 EACH WEEK - \$7,600/YEAR
2 CHILDREN	\$280 EACH WEEK - \$11,200/YEAR
3 CHILDREN	\$355 EACH WEEK - \$14,200/YEAR
4 CHILDREN	\$480 EACH WEEK - \$19,200/YEAR

PAYMENT PLAN B MONTHLY PAYMENTS	
1 CHILD	\$700 A MONTH - \$7,000/YEAR
2 CHILDREN	\$1,015 A MONTH - \$10,150/YEAR
3 CHILDREN	\$1,250 A MONTH - \$12,500/YEAR
4 CHILDREN	\$1,725 A MONTH - \$17,250/YEAR

There is a five percent (5%) discount for anyone paying their tuition for the full school year by 9/12/2022.

PAY PLAN B WILL NOT BE OFFERED AFTER SEPTEMBER 12, 2022

\$275.00 per week (full-time)

\$190.00 per week (part-time)

If day care is used, there is an **\$85.00** charge added to your account. Your child must be picked up by 3:30 P.M., if not a late fee will be charged (\$85.00).

I PAYMENTS FOR PLAN A:

Under PAY PLAN A, payments are weekly or biweekly, and your account must maintain a minimum of one (1) **week advance payment**. All payments must be received on the first school day of the week, and the grace period for the payment ends on Friday of that week. If payment is not received during this period, **TWENTY FIVE** dollar penalty automatically charged to your account. The first payment for PAY PLAN A is due on August 1, 2022.

• There are three (3) months that have (5) **WEEKS**. Please adjust your payment accordingly. The three (3) week months are **October 2022, January and May 2023**.

II PAYMENTS FOR PLAN B:

PAY PLAN B has been divided into ten (10) equal monthly payments. **Advance monthly payment is required**. The due dates are listed below for each month, and the grace period for the payment ends on Friday of that week. If payment is not received during this time period, a **FIFTY dollar** (\$50.00) penalty is automatically charged to your account. **The first payment for PAY PLAN B is due on August 1, 2022**. To aid you with the payment schedule for PAY PLAN B, see the following payment due date list. If your first payment is received on September 12, 2022, then your last payment is due on June 5, 2023.

Payment Schedule For PAY PLAN B

Aug. 1	Sep. 5	Oct. 3	Nov. 7	Dec. 5	Jan. 2	Feb. 6	Mar. 6	Apr. 3	May 1	June 5
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III SPECIAL FEES AND CHARGES:

Registration or Enrollment:	\$225.00 each student (non-refundable).
Earthquake Kit Fee:	Parents are responsible. Must be purchased the 1 st week of school.
Advance Payments:	Advance payments are non-refundable.
School Hours:	School open at 6:30 A.M. to 6:00 P.M.

<u>If your child is picked up after:</u>	One student is: \$85.00
3:30 PM	Two students is: \$95.00
	Three students is: \$105.00

All charges must be paid when they accrue.

Late Pick Up:	After 6 P.M. to 6:59 P.M. \$50.00 each ½ hr. After 7:00 P.M. \$75.00 each ½ hr.
Late Charge Day Care:	\$5.00 charged for each week your day care account is delinquent.
Late Charge PAY PLAN A:	\$25.00 charged for each week an account is delinquent cannot exceed 1 wk.
Late Charge PAY PLAN B:	\$50.00 charged for each month an account is delinquent cannot exceed 1 month.
Late Charge Registration Fee:	\$50.00 charge if registration is not paid within five days after child is accepted.
Returned Checks:	\$50.00 for each occurrence, and must be paid at the time it is returned. One (1) return check maximum, see RULES AND REGULATIONS.

IV

I hereby acknowledge tuition charges by K. Anthony's School. I understand that in default of tuition, I am liable for such, and in the event of withdrawal or dismissal of my child/children from school, I must pay all debts owed to the school. If this indebtedness is not solved upon removal or dismissal, K. Anthony's School will resort to legal action at my expense. I am also aware that if my child is transferred, neither health records nor a cumulative record will be forwarded to the new school unless all debts are cleared.

DATE SIGNATURE OF PARENT OR GUARDIAN RELATION

A B